

Minutes of the All Things Ransome AGM
held on Saturday 21 March 2015: 16:00 PDT, 19:00 EDT, 23:00 GMT, 00:00 CET
(midnight Saturday 21 March / Sunday 22 March), and Sunday 22 March 08:00 JST

Present (via Skype):

Dave Thewlis – Chairman
Owen Roberts – Vice Chairman
Woll Newall – Treasurer
Adam Quinan – Chief Operating Officer
Andrew Goltz – Secretary

1. Call to order

- 1.1 The Chairman called the Meeting to order at 16:00 Pacific time.

2. Minutes of last meeting

- 2.1 The minutes of the last AGM held on March 30, 2014 were taken as read and approved.

3. Financial statement

- 3.1 The Accounts for the year 2014 were approved. As in the case of the accounts of previous years they will be hosted on the ATR website for public inspection.
[http://allthingsransome.net/admin/ATR Financial Statements for 2014.pdf](http://allthingsransome.net/admin/ATR_Financial_Statements_for_2014.pdf)
- 3.2 It was noted that after allowances had been made for expected expenditure in 2015, as well the monies that need to remain in the bank account to secure our banking facility, there were no contingency funds available.
- 3.3 It was agreed to hold appeal for donations towards our running costs in 2015, and that the Chief Operating Officer would publish a statement to this effect on TarBoard, after the 2014 accounts had been posted on the ATR WWW pages.

4. Chairman's report

- 4.1 The Chairman gave a verbatim summary report of developments over the last 12 months.
- 4.2 The Chairman was requested to prepare a written version of his summary. This action been cleared and this report is now available on the ATR WWW pages:
[http://allthingsransome.net/admin/Chairmans Report 2014-15.pdf](http://allthingsransome.net/admin/Chairmans_Report_2014-15.pdf)
- 4.3 There was a discussion about the ethical issues arising from the dual roles of ATR when it is both a sponsor and publisher of original research.
- 4.3.1 The Secretary was requested to produce a paper for further discussion.

5. Action plan for 2015

- 5.1 It was agreed that the new TarBoard engine, Webcam list, *Last Englishman* review, Locations, and Beckfoot layout projects would remain in the 'Actions' category.
- 5.2 Other projects, including: postcard scans, *Sailing* in e-book format, and Geolocations, would be moved to the 'Wish List' category.

6. Disaster recovery

- 6.1 All role definitions have now been completed and sent to the Vice-chairman.
- 6.2 These should now be expanded in order to explain how particular duties are performed.
- 6.3 Mission critical duties, such as domain renewal, should have one or more people – other than the duty holder – qualified to perform the task.

7. Succession planning and recruitment

- 7.1 It was agreed that the Board would investigate the creation of a new form of relationship with ATR to facilitate the recruitment of new members to the management team.
- 7.2 The Chief Operating Officer will prepare a brief synopsis of what we hope to achieve and will lead further discussion on this topic, including possible changes to the ATR Charter (by e-mail).
- 7.3 At the same time the Board will consider whether non-statutory executive positions, such as COO, should be officially recognised in the ATR constitution.
- 7.4 In order to facilitate skills transfer, the Chairman agreed to involve a second Director when negotiating with outside bodies.

8. Election of officers

- 8.1 The present incumbents were re-elected to serve in their current positions for a further three years.

9. Any other business

- 9.1 A vote of thanks to the Chairman was proposed and carried unanimously.
- 9.2 The Chairman closed the meeting at 17:30 Pacific Time.

Andrew Goltz
Secretary to the Board
All Things Ransome